

DEFRA
 Department for
Environment,
Food & Rural Affairs

If there are any amendments or corrections to your name and/or address, please write them in this box.

Holding Number: _____ Recorded holding area: _____ ha

**Agricultural and Horticultural Census
 JUNE 2002**

1. Ownership of land and area of holding

This page must be completed **unless ALL** land has been sold/let out for **365 DAYS OR MORE** – you need only complete sections 2 and 19 and return this form to us.

If **ALL** land is let out for **364 DAYS OR LESS** (agreement must include 5 June) you need to complete this page, section 19 and return the form to us.

Please give all areas you farm to the nearest 0.1 hectare

		Hectares		
<p>■ Land owned Exclude land let out for 365 days or more</p>	H2		•	
				+
<p>■ Land rented in for 365 days or MORE Full Agricultural Tenancy (Agricultural Holdings Act 1986)</p> <p>Farm Business Tenancy (Agricultural Tenancies Act 1995)</p> <p>Other arrangement</p>	H3		•	
	H4		•	
	H5		•	
				=
<p>■ TOTAL area of holding If area entered does not agree with recorded holding area printed above please complete Section 2</p>	H1		•	
			+	
<p>■ Land rented IN for 364 days or LESS Farm Business Tenancy (Agricultural Tenancies Act 1995)</p> <p>Other arrangement</p>	H8		•	Agreement MUST include 5 June 2002
	H9		•	
				-
<p>■ Land LET OUT for 364 days or LESS Farm Business Tenancy (Agricultural Tenancies Act 1995)</p> <p>Other arrangement</p>	H6		•	Agreement MUST include 5 June 2002
	H7		•	
				=
<p>■ TOTAL area farmed by you</p>	H10		•	Please account for this figure at sections 3 to 9

Please give all areas you farm to the nearest 0.1 hectare

Conversion tables

The following tables provide approximate equivalents for use in completing your return

Approximate equivalents							
Acres	1/4	1/2	3/4	1	10	100	1000
Hectares	0.1	0.2	0.3	0.4	4	40.5	404.7

Approximate equivalents				
Square feet	10	50	100	1000
Square metres	1	5	9	93

2. Changes in land area

SEASONALLY let land being given up or taken over for 364 days or less should be recorded in Section 1 on page 1 NOT in this Section

■ Current total
 If your current total area at H1 is different from the pre-printed recorded holding area on the front of this form, enter the correct total area in the box opposite and give details below

J99

■ Area of land given up

	Day	Month	Year	
Date of change	J1			
For non-agricultural use	J2			•
For farming by others {	Land sold/transferred out	J3		
	Farm Business Tenancy			•
	Let out under another tenancy agreement	J5		

Name and address of new occupier
 Holding number

If land given up is officially designated as Less Favoured, please record areas here
 Severely disadvantaged land J6 •
 Disadvantaged land J7 •

Land let out under an agreement for 364 days or less should be entered at box H6 and/or H7 NOT entered here.

If land is given up please complete this box. If necessary continue on a separate sheet and tick this box

■ Area of land taken over

	Day	Month	Year	
Date of change	J8			
From non-agricultural use	J9			•
Previously farmed by others {	Land bought/transferred in ...	J10		•
	Farm Business Tenancy	J11		•
	Rented in under another tenancy agreement	J12		

Name and address of previous occupier
 Holding number

If land taken over is officially designated as Less Favoured, please record areas here
 Severely disadvantaged land J13 •
 Disadvantaged land J14 •

Land rented under an agreement for 364 days or less should be entered at box H8 and/or H9 NOT entered here.

If land is taken over please complete this box. If necessary continue on a separate sheet and tick this box

Please give all areas you farm to the nearest 0.1 hectare

- In Sections 3 to 8 on pages 3 to 5 include under the appropriate crop any area of headland and ditches land (other than bare fallow, Box A32) being prepared for sowing or planting, together with land already sown on 5 June 2002, and crops sown for seed. In the case of mixed croppings, divide the total area occupied amongst the crops grown.

- SEASONALLY LET LAND**
Include crops grown on land seasonally RENTED in.
Exclude crops grown on land seasonally LET out.
- SET-ASIDE AND GRASSLAND**
Exclude from this Section.
Include at Section 9, page 6.

3. Arable crops and fallow

		Hectares	
■ Cereals for combining		A1	•
Wheat		A2	•
Winter barley		A3	•
Spring barley		A4	•
Oats		A5	•
Mixed corn		A6	•
Rye		A7	•
Triticale			
■ Cash roots		A10	
Potatoes already harvested or intended for harvesting by 31 July		A11	
Potatoes intended for harvesting after 31 July			
Sugar beet - (not for stock feeding)			
■ Crops for stock feeding		A15	•
Turnips and swedes		A16	•
Fodder beet and		A17	•
Kale, cabbage, cauliflower, kohlrabi		A18	•
All other crops used for stockfeeding			
■ Peas		A21	•
Field beans		A22	•
Peas for harvesting dry		A23	•
Maize		A24	•
Oilseed rape - winter (not on set-aside)		A25	•
Oilseed rape - spring (not on set-aside)		A26	•
Flax eligible for flax area aid (not on set-aside)		A27	•
Linseed (not on set-aside)		A28	•
Hops			
Area of other ARABLE crops not mentioned above		A31	•
Bare fallow (not on set-aside)		A32	•
TOTAL arable crops and bare fallow (not on set-aside)		A99	•

Mixed corn - Box A5. Include mixtures of grain crops with other grain or peas, beans, etc. sown together and intended for combining.

Triticale - Box A7. In mixtures of grain crops with other grain or peas, beans, etc. sown together and intended for combining.

Potatoes - Boxes A10 and 11. Crops including seed.

Turnips and Swedes for human consumption should be included in the Vegetable Section at Box B21.

Crops for stock feeding - Box A18. Include all crops (including whole crop cereals) except peas for harvesting dry and maize which should be included below at Boxes A22 and A23 respectively.

Details of other crops for stockfeeding

	•
	•
	•

Maize - Box A23. Include maize for stock feeding.

Please specify other ARABLE crops (exclude vegetables and grass)

	•
	•
	•

Please give all areas grown to the nearest 0.1 hectare

4. Vegetables and salads grown for human consumption

	Hectares	
Broad beans	B1	•
Runner beans	B2	•
French beans	B3	•
Picked green peas	B4	•
Vining peas for processing (e.g. freezing or canning)	B5	•
<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Peas - Boxes B4 and B5. Exclude peas for harvesting dry which should be included at Box A22.</p> </div>		
All other vegetables and salad grown in the open for human consumption	B21	•
TOTAL vegetables and salads grown in the open	B99	•

5. Fruit

	Hectares	
Commercial orchards (i.e. from which fruit is sold)	C1	•
Orchards not grown commercially (i.e. no fruit is sold for any purpose)	C2	•
<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Commercial orchards - Box C1. Enter the total 'field' area as opposed to 'tree' area. Include: • 'Pick your own' sales and sales for juicing or other processing; • young trees not yet producing fruit commercially. Exclude: • fruit stock (this should be entered at Box D10)</p> </div>		
<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Non-commercial orchards - Box C2. Enter the total 'field' area as opposed to 'tree' area.</p> </div>		
Strawberries	C5	•
Kiwiberries	C6	•
Blackcurrants	C7	•
Gooseberries	C8	•
Blackberries	C9	•
Wine grapes	C10	•
Other small fruit	C11	•
<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Strawberries - Box C5. Include: • grown in the open and under cloches, low tunnels or French/Spanish tunnels; Exclude: • strawberries for runner production which should be included at Box D10; • strawberries grown in glasshouses or walk through polythene tunnels which should be included at Box F1.</p> </div>		
TOTAL orchards, small fruit and grapes	C99	•

Please give all areas grown to the nearest 0.1 hectare or square metre

6. Hardy nursery stock, bulbs and flowers grown in the open

	Hectares	
Christmas trees	D6	•
Perennial herbaceous plants not cut for flowers	D8	•
Other hardy nursery stock and mixed areas	D10	•
Bulbs and flowers grown in the open	D13	•
TOTAL hardy nursery stock and bulbs and flowers grown in the open	D99	•

Bulbs and flowers - Box D13
Include aquatic plants

7. Container grown nursery stock grown in the open

	Number
TOTAL NUMBER of container grown nursery stock produced in the last 12 months in the open	E98

Container nursery stock - Box E98
Give number of plants not the area occupied by stock. The area should be included in Box D10.

8. Glasshouse, plastic covered structures and protected crops

Protected crops **Include:** plastic covered structures;

- fixed structures which are glazed or clad with glass or glass substitutes and are tall enough for people to stand upright;
- mobile structures (give area actually covered, **not** the area which could be covered by moving structures around).

Exclude: lights, cloches, low plastic tunnels and French/Spanish tunnels.

Give floor space NOT benches or beds

Area in use on 5 June 2002

	Square metres	
Area used for vegetables, salad and fruit	F1	m ²
Area used for flowers and foliage for cutting and all other plants	F2	m ²

Box F2
Include areas of bedding plants and plants in propagation for growing on or for sale to growers and gardeners.

■ **Glasshouse NOT in use on 5 June 2002**

Area used previously in 2002 or expected to be used in 2002	F5	m ²
Area which has not and will not be used in 2002	F6	m ²

TOTAL area of glasshouse and plastic covered structures	F98	m ²
---	-----	----------------

Box F99
Divide square metres in F98 by 10,000 to convert to hectares.

TOTAL glasshouse area in hectares (ha)	F99	• ha
--	-----	------

Please give all areas you farm to the nearest 0.1 hectare

9. Grassland, Set-aside and other types of land include clover, sainfoin, lucerne and areas for hay

		Hectares		
Grassland and rough grazing Grass sown in 1998 or later All other grassland (not rough grazing) ... Rough grazing where you have sole rights	G1	<input type="text"/>	•	Grassland - Boxes G1 and G2. Include land actively farmed for grazing, conserved forage for livestock feed or herbage seed.
	G2	<input type="text"/>	•	
	G5	<input type="text"/>	•	
All Set-aside Industrial oilseed rape on set-aside { winter { spring Industrial linseed grown on set-aside All other set-aside area	G8	<input type="text"/>	•	Rough grazing - Box G5. Include mountain, heath, moor, down or other rough land used for grazing where you have sole grazing rights. Exclude common grazing, woodland grazing and marshland.
	G9	<input type="text"/>	•	
	G10	<input type="text"/>	•	
	G11	<input type="text"/>	•	
Woodland Grazed, ungrazed and coppice	G14	<input type="text"/>	•	Woodland - Box G14 Include woodland used for commercial or amenity purposes, or a farm woodland scheme, or grazed. Exclude rough and scrubby land.
	Other land All other land not covered	G17	<input type="text"/>	
TOTAL grassland, set-aside and other types of land		G99	<input type="text"/>	

10. Miscellaneous

Mushrooms Have you grown mushrooms for commercial purposes in the past 12 months?	R1	Yes <input type="checkbox"/>	No <input type="checkbox"/>
January vegetables, flowers and bulbs Do you expect to grow more than 0.5 hectares of vegetables, flowers and bulbs in the 2003 growing season?	R2	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Grass grown for seed What area of grassland do you expect to harvest for seed this year? (Already included at G1 and/or G2)	R3	<input type="text"/>	ha
Irrigation What is the total area of all outdoor crops which you are able to irrigate this year (exclude liquid manure spreading)?	R4	<input type="text"/>	ha
Livestock feeding Have you fed cereals to your livestock in the past year or do you intend to feed cereals to your livestock over the coming year? (Include home-grown/bought in straight grain and grain contained in home mixes. Exclude compounds obtained from a manufacturer) If YES please tick the appropriate boxes:	R5	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES please tick the appropriate boxes:			
R6	Cattle and calves	<input type="checkbox"/>	
R7	Pigs	<input type="checkbox"/>	
R8	Fowls, Turkeys, etc.	<input type="checkbox"/>	
R9	Sheep	<input type="checkbox"/>	
Cover crops (excluding game cover (which is entered at A31)) Established soon after autumn harvest, can be grown before spring crops, not for harvesting or grazing, but solely to reduce nitrate loss or protect the soil during the autumn or winter months. On what area of your land (including set-aside) were crops (e.g. rape, rye, mustard) grown?	R10	<input type="text"/>	ha
Organic production Is any of your production organic (including in conversion)	R11	Yes <input type="checkbox"/>	No <input type="checkbox"/>

11. Cattle

If you are completing returns for more than one holding, NEVER include an animal on more than one census return.

Include:

- any stock on the holding at the start of census day including those waiting for collection after being sold;
- stock you are grazing on common land;
- stock in transit/sent to market on census day;
- stock on land that you rent in for 364 days or less from another person.

Exclude:

- any stock purchased on census day;
- any of your stock being managed for you on another holding or on marshes. Such animals should be returned by the occupier of the holding or by the marshman representing the occupier of the land;
- any stock on land that you seasonally let out for 364 days or less to another person.

Dual purpose cattle:

- where cattle are used for producing milk **and** rearing beef, put cattle in category according to main use.

Ages

- These are needed to meet EU requirements - please make your best estimates.

■ Dairy females			
Heifers in first calf	{ (2 years and over)	K1	
	{ (1-2 years)	K2	
Other females intended for dairy herd replacement	{ (2 years and over)	K3	
	{ (1-2 years)		
			<p>Dairy females include:</p> <ul style="list-style-type: none"> cows in calf cows in milk cull cows heifers that have calved
■ Beef females:			
Heifers in first calf	{ (2 years and over)	K6	
	{ 1-2 years	K7	
Other females intended for beef herd replacement	{ 2 years and over)	K8	
	{ 1-2 years)	K9	
		K10	
			<p>Box K6 Beef females include:</p> <ul style="list-style-type: none"> cows in calf cows in milk cull cows heifers that have calved
■ Bulls			
	{ (2 years and over)	K11	
	{ (1-2 years)	K12	
■ Other cattle OVER 1 year			
Females intended for slaughter	{ (2 years and over)	K13	
	{ (1-2 years)	K14	
Other male cattle over 1 year	{ (2 years and over)	K15	
	{ (1-2 years)	K16	
			<p>Boxes K13 and K14 Other cattle over 1 year: exclude cull cows</p> <p>Boxes K15 and K16 Other cattle over 1 year: exclude bulls for service</p>
■ Other cattle UNDER 1 year			
	Intended for slaughter as calves	K17	
	Other female calves	K18	
	Other male calves (including bull calves intended for service)	K19	
TOTAL cattle and calves		K98	

12. Pigs (include outdoor pigs)

If you are completing returns for more than one holding, **NEVER** include an animal on more than one census return and **NEVER** include an animal in more than one category

Notes for Sections 12 and 13

Include:

- stock on the holding at the start of census day including those waiting for collection after being sold;
- stock in transit/sent to market on census day;
- stock on land that you rent in for 364 days or less from another person.

Exclude:

- any stock purchased on census day;
- any of your stock being managed for you on another holding;
- any stock on land that you seasonally let out for 364 days or less to another person.

Weights:

- these categories are needed to meet EU requirements – please make your best estimates.

Stock count

- You may base figures on the stock count at the end of May if this is more convenient.

Reduced numbers	L90	Tick	Reduced numbers - Box L90 Tick this box if pig numbers are temporarily reduced or zero, but you intend to restock.
Rearing pigs for others	L91	Tick	
■ Breeding pigs	Number		
Sows in pig	L1		Rearing pigs for other - Box L91 If you are rearing pigs for other than your own use, please tick this box and include pig numbers in boxes L1 to L14 opposite.
Gilts in pig	L2		
Suckled or dry sows being kept for further breeding	L3		
Boars being used for service	L4		
Gilts- 50 kg and over not yet in pig but expected to be used or sold for breeding	L5		
■ Barren sows	L7		
■ Live weights in the liveweight groups shown (provide best estimates of weights)			
110 kg and over	L10		Under 20 kg - Box L14 Include suckling pigs.
80 to under 110 kg	L11		
50 to under 80 kg	L12		
20 to under 50 kg	L13		
Under 20 kg	L14		
TOTAL pigs	L98		

13. Sheep (see Notes under 12 on previous page)

If you are completing returns for more than one holding, NEVER include an animal on more than one census return and NEVER include an animal in more than one category.

	Number
Intended for further breeding	M1
Intended for slaughter	M4
Female sheep (1 year and over) not yet used for breeding, already put, or to be put to the ram in 2002	M7
Rams for service (1 year and over)	M9
Other sheep and lambs NOT already entered above	
Other sheep (1 year and over) - female ..	M13
Other sheep (1 year and over) - male	M14
Lambs (under 1 year)	M17
TOTAL sheep and lambs	M98

Ewes and shearlings present on 5 June 2002 that have produced lambs between 2 June 2001 and 5 June 2002.

14. Fowls and other poultry

Include stock grazing on common land.

E. be. grazed or managed for other holding.

	Tick
Empty poultry sheds	N1
include any bird in more than ONE category	
Hens and pullets for production	
Producing pullets to point of lay	N2
Producing flock	N3
Birds in laying flock - Box N3 Include those in moult.	
Of which:	
N31	Laying cages (intensive)
N32	Barn including deep litter and perchery
N33	Free range
Layer and broiler breeders - Boxes N5 and N6. Include Grandparents and growing pullets.	
Birds for breeding	
Layer breeders	N5
Broiler breeders	N6
Cocks and cockerels	N7
Broilers	
Broilers (table chicken)	N10
Total fowls	N97
Other poultry	
Ducks	N13
Geese	N14
Turkeys	N15
All other birds	N16
All other birds - Box N16 Include guinea fowl, ostriches, etc.	

15. Other livestock

Include stock grazing on common land.

Exclude stock being grazed or managed for you on another holding.

	Number	
Horses Horses and ponies owned by the occupier or the occupier's family	P1	<input type="text"/>
Horses or ponies not owned by the occupier or occupier's family	P2	<input type="text"/>
Goats Breeding females - dairy	P5	<input type="text"/>
Breeding females - not dairy	P6	<input type="text"/>
Other goats and kids	P7	<input type="text"/>
Deer All farmed deer (not park or pet)	P10	<input type="text"/>
Any other livestock Including for example donkeys, mules, hinnies, llamas	P11	Yes <input type="checkbox"/> 1 No <input type="checkbox"/> 2

Goats - Boxes P5 and P6
Include:

- nanny goats
- goatlings which have been mated or have already kidded.

Deer - Box P10
Include:

- only those deer which are being kept for the production of meat or other foodstuffs, skins, other by-products or as breeding stock for this purpose, enclosed by a deer-proof barrier;
- deer belonging or hired by you.

16. People working on the holding (remember to include yourself)

Count yourself and each person once only Part-time is less than 30 hours per week.

Include:

- all persons **normally** engaged in agricultural or horticultural work on the holding on 5 June 2002;
- those who are **normally** employed but have not attended on 5 June 2002 due to illness, holiday, bad weather
- those who are regular employees but whose work does not include working on the 5 June 2002.
- part-time employees on official schemes

Exclude:

- prison inmates and students working on contract basis
- CONTRACT WORK**
- irregular paid workers whom you employ for most of the year on this holding who are working on a contract basis on another holding on 5 June 2002. N.B. Gang labour is treated separately.
- Exclude** individuals employed by others but working on your holdings on a contract basis on 5 June 2002.

AGRICULTURAL/HORTICULTURAL WORK

- Includes** managerial, supervisory and office work, preparation and marketing of produce and maintenance (ditching, etc.).
- Excludes** gardeners, grounds-men, gamekeepers, grooms, farm shop workers, sales assistants in garden centres, domestic staff in the farmhouse, school children and work on capital investments (i.e. on new buildings, new equipment).

<p>Other holdings</p> <p>Are there any other holdings in the same occupancy/partnership? (If a person works on more than one holding in the same occupancy/partnership it would be helpful if they could be recorded against the holding on which they spend most of their time.)</p> <p>Q1 Yes <input type="checkbox"/> 1 No <input type="checkbox"/> 2</p> <p>If YES please list the holding numbers of the other holdings in the group (you only need to do this on one form):</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<p>Status of the holding</p> <p>Is the responsibility for running the holding taken by an agent, estate, limited company or an institution (hospital, church, school, prison etc.)? (An agent who only completes the form but does not take part in the running of the holding should tick 'NO'.)</p> <p>Q3 Yes <input type="checkbox"/> 1 No <input type="checkbox"/> 2</p> <p>If YES please now complete:</p> <ul style="list-style-type: none"> Questions Q17 to Q36, Q38, Q37 and Q98. <p>If NO please now complete:</p> <ul style="list-style-type: none"> Questions Q5 to Q36, Q38, Q37 and Q98.
--	---

16. People working on the holding (remember to include yourself) (cont)

■ Details of principal farmers, spouses and business partners

Working on the holding include people involved in the daily operations of the holding.

Please enter **number** in each category

	Male		Female	
	Full-time	Part-time (less than 39 hours)	Full-time	Part-time (less than 39 hours)
All principal farmers and spouses, etc.	Q5	Q6	Q7	Q8
Other farmers, partners, directors and spouses	Q9	Q10	Q11	Q12

■ Details of other workers (NOT included above)

Please enter **number** in each category

	Male		Female	
	Full-time	Part-time (less than 39 hours)	Full-time	Part-time (less than 39 hours)
Salaried managers.	Q17	Q18	Q19	Q20
Regular workers: Paid	Q21	Q22	Q23	Q24
Regular workers Unpaid	Q25	Q26	Q27	Q28
Casual workers	Q29	Q30	Q31	Q32
Gang labour	Q33	Q34	Q35	Q36

... salaried ... paid monthly
have ... sharing agreements.

... be both paid and unpaid (e.g. family and non-family workers) who are normally employed for some part of each month throughout the year and for more than 20 weeks in total.

Employed for part of the year only; usually for less than 20 weeks. Employment must include 5 June 2002. Family and non-family.

Workers provided by a gang master responsible for recruiting and paying them. He/she should advise on the numbers. Employment must include 5 June 2002.

Total labour (... boxes Q5 to Q36) **Q98**

... employ casual or gang labour for any length
... during any of the following months? (tick all that apply)

<input type="checkbox"/>	July-September 2002	<input type="checkbox"/>	Q51	October-December 2002	<input type="checkbox"/>
<input type="checkbox"/>	Q52	January-March 2003	<input type="checkbox"/>	Q53	April-June 2003

■ Contract labour

Include self employed people or people employed by a third party (e.g. relief agencies).

Exclude unpaid work under mutual aid arrangements, agricultural accountancy work, gang labour and consultancy work.

Example to calculate person-days:

3 workers for 10 days	=	30 days
12 workers for 1/2 day	=	6 days
Total number of person-days	=	36 days

Has any contract labour been engaged on the holding in the last 12 months?

Q38 Yes 1 No 2

If **YES** estimate the total number of person working days worked by contract labour during the last 12 months **Q37**

17. Non-Agricultural activity

Please tick a box beside any of the commercial enterprises listed which you run on this holding

Contracting/Haulage On farm services	S1		Sport/Recreation Equestrian	S6		Processing/Food manufacturing Animal products (e.g. dairy products)	S13	
	Off farm services	S2			Fishing		S7	
Tourism Camping/Caravanning Self catering Services (e.g. B&B) ...	S3		Shooting	S8		Any other activity	S15	
	S4		Golf	S9			Please list any other activities here:	
	S5		Other	S10		<div style="border: 1px solid black; height: 40px;"></div>		
				Direct sales Farm shops	S11			
			Other (e.g. PYO)	S12				

18. Any other comments

Please use this space to provide any information you feel may be of interest to us. For example, if there are any major changes in farming activity since last year, a simple explanation here may avoid the need for us to trouble you further.

19. Declaration

Before making this declaration, please check that the appropriate entries have been made on all pages.)

Once we have received your form we load the details onto our computer system where it is checked for anything unusual (e.g. complete change in activity from your previous return). Data is then processed by our Statisticians, combined with other returns and published as part of the results.

We know you will only continue returning forms if you are confident that we respect the confidential nature of the data you supply. Details of your return are not disclosed outside this division of DEFRA except in accordance with the provisions of Section 3(2) of the Agricultural Statistics Act 1979.

I declare the information I have given in this return is correct and complete to the best of my knowledge and belief.

Signature Name (please print)

Telephone No. (incl. national dialling code) Date

e-mail address if applicable

Within 3 years we aim to offer everyone the option of completing electronic census/survey forms. Please tick this box if you would like to complete electronic forms V90

Could you please indicate the approximate length of time taken to complete this form V1 minutes